

# SKYLINE TERRACE VILLAS

HOMEOWNERS ASSOCIATION

## **Board of Directors Meeting** **Tuesday, November 14, 2023, at 1:15 p.m.**

### **Virtual Microsoft Teams**

[Click here to join the meeting](#)

**Meeting ID:** 270 643 695 165      **Passcode:** mFFseY

### **Call In Option (Audio Only)**

**Number:** +1 323-433-2148

**Conference ID:** 705 051 158#

### **Draft Agenda**

- Establish Board Quorum
- Call Meeting to Order
- Introduction of the Board of Directors
  - Brock Babb, President
  - Dustin Warren, Vice President
  - Victor Tannous, Secretary
- Introduction of Essex Association Management, L.P. Representatives
  - Sean Corcoran, Director of Operations
  - Essex Support Staff
- Financial Review
  - September 2023 Balance Sheet & Income Statement Summary
  - Review/Approval of 2024 Proposed Budget

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Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.skylineterracevillashoa.com](http://www.skylineterracevillashoa.com)

# SKYLINE TERRACE VILLAS

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- Review/Approval of State Legislative Policy Changes
  - **State Mandated Policies to be Amended/ Adopted**
    - Amend- Collections/ Payment Plan Policy
    - Amend- Enforcement Policy
    - Adopt- Security Measures Policy
  - **Not Required but Highly recommended be Amended/ Adopted**
    - Amend- Records Production & Copying Policy
    - Amend- Email Registration Policy
    - Amend- Generator Policy
    - Adopt- Lightning Rod Policy
    - Adopt- Pandemic Policy
    - Adopt-Community Wide Standard Policy
    - Adopt-Drones and Unmanned Aircraft Policy
- Adjourn

*Telephonic meetings of the Board are open for listening and/or viewing only. Questions can be submitted at any time via the Association's website at [www.skylineterracevillashoa.com](http://www.skylineterracevillashoa.com) under the "Contact Us" tab.*

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